



## DAILY BUILDING FIRE INSPECTION

BUILDING NO.

MONTH AND YEAR

TO

National Cemetery Area Office

FROM

NAME AND LOCATION OF CEMETERY

## INSTRUCTIONS

The cemetery fire inspector will conduct a daily fire prevention inspection as closely as possible to the end of the working day. A second inspection will be made daily by the last occupant of areas used after normal working hours. Both inspections will be recorded below.

The last occupant refers to a person entering a structure used frequently during other than normal operating hours. The last occupant will inspect and record the inspection for only those areas he/she entered and occupied. The latter does not include housing.

Any condition deemed as an immediate hazard or emergency which is not correctable locally will be reported immediately to the Director, National Cemetery Area Office.

The daily fire prevention inspection will ensure that the following items are satisfactory:

1. No flammable material exposed.
2. Rags stored in metal containers only.
3. All waste baskets and other trash containers emptied.
4. Exits not obstructed.
5. Authorized electrical appliances disconnected when not in use.
6. Absence of any other condition considered by inspector to be a fire hazard.

DAY	NAME OF FIRE INSPECTOR	TIME	NAME OF LAST OCCUPANT	TIME	DAY	NAME OF FIRE INSPECTOR	TIME	NAME OF LAST OCCUPANT	TIME
1					17				
2					18				
3					19				
4					20				
5					21				
6					22				
7					23				
8					24				
9					25				
10					26				
11					27				
12					28				
13					29				
14					30				
15					31				
16									

REMARKS (If additional space is required, use reverse)

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**CERTIFICATION:** This is to certify that I have inspected this building for fire prevention purposes.

SIGNATURE OF FIRE INSPECTOR

DATE